

Training / Seminar Approval Form

Department Name: JP 2

Seminar Name: Texas Justice Court Training Center - Legislative Update

Purpose: Education

Place: McKinney

Date: August 31-September 1, 2023

Who Will Be Attending:

Jessie Reynolds

This Training/ Seminar is necessary for the following reasons:

- Required continuing education
- Job training
- Improve work performance
- Required certification

Attach Registration Form and Complete the following information:

Amount of registration \$ 130.00 Date registration is due 6-30-23

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

Nikki Ashley

Digitally signed by Nikki Ashley
DN: CN = Nikki Ashley, email = nashley@johnsoncountytexas.org, C = US, O = Johnson
County, OU = JP 2
Date: 2023.05.02 12:11:35 -0500

SEND FORM TO COUNTY JUDGE'S OFFICE

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE _____ DATE: MAY 22 2023

APPROVED BY COMMISSIONER'S COURT: _____ DATE: **Approved**



Texas Justice Court Training Center

Texas State University

1701 Directors Blvd, Ste 530
Austin, Texas 78744

Phone: (512) 347-9927
Fax: (512) 347-9921

www.tjctc.org
adw167@txstate.edu

Invoice Number: 67035

Date: 5/2/2023	Bill To: Jessica Reynolds	Address: 247 Elk Dr., Suite 107 Burleson, TX Texas
Event Date: 9/1/2023	Event Location: McKinney	Event: FY_23 Legislative Update Workshop

Quantity	Registration Fee	Overhead Assessment	Total
1	\$30.00	\$45.00	\$75.00

Quantity	Lodging Fee	Total
1	\$55.00	\$55.00

Invoice Total

\$130.00

Make all checks payable to: **Texas State University**

We now accept Credit Card Payments. Use this button to pay with a credit card.

Note: Due to changes in our payment process we now require payment for lodging and registration fees before 2 weeks from an event start date.

5-2-23
okay to pay
Ashley

For Office Use Only

P.O. #	CHECK #	PAYMENT RECEIVED DATE

▼ McKinney on September 1st

Friday, September 1st at the [Sheraton McKinney](#) in McKinney, TX.

If you opt to stay at the hotel, a room will be reserved for Thursday, August 31st.

Agenda

- Registration and breakfast: 8:00 a.m. on September 1st
 - Course time: 9:00 - 12:00 p.m.
 - Lunch: 12:00 - 1:00 p.m.
 - Course time: 1:00 - 2:00 p.m.
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Cost

Registration cost: \$75. This cost includes a \$30 registration fee and a \$45 overhead assessment.

Hotel cost: \$55 for 1 night at the Sheraton McKinney